

~~CONFIDENTIAL~~

OIS Registry

83-604

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DA Office Director Conference, 11 - 12 October 1983

FROM

Executive Officer to the DDA  
7 D 24 Hqs

EXTENSION

NO. DDA 83-4137

SECURE

DATE

8 September 1983

25X1

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Information Services  
1206 Ames Bldg

9 SEP 1983

9 SEP 1983

May I please have your comments or recommendations.

2.

*Pete*

3.

4.

5.

6.

7.

8.

*ED/DK**MSY*

9.

*FILE OXM 6-7*

10.

11.

12.

13.

14.

15.

*Let's discuss.  
I want to  
hit hard on  
our need for  
ISRB -  
Beth fl - 3**2- F.  
let's discuss.*~~CONFIDENTIAL~~

D R A F T

## DA Office Director Conference

11 - 12 October 1983

11 October

25X1

1400 - 1500

Arrive and settle in 

1500 - 1700

Office Directors' 10-minute presentation each, on new activities that they have initiated during the past year with FY 1983 base resources and report on short-fall and/or surpluses which were realized during FY 1983 and their impact on Office goals/objectives

1700 - 1900

Dinner

1900 -

Discussion regarding distribution of 101-position reduction in FY 1984

12 October

0830 - 1000

Each Office Director's 10-minute presentation on contemplated new initiatives for the FY 1986 Program and outlook for ongoing initiatives in FY 1986.

1000 - 1100

Address by Comptroller and/or his deputy

1100 - 1200

Discussion on whether the Directorate of Administration is appropriately organized to support the Agency in the late 1980s and 1990s.

1200 -

Lunch

Depart for headquarters sometime in the afternoon